

**Louisiana State Documents Depository Program**  
**Monthly Shipping List**  
**August 2007** (224 titles, 508 items including 132 Businesswire issues)

Thanks to all of you who sent your comments about the new spreadsheet MSL. I would really appreciate hearing from the rest of you about this. You are the users so it is very important for us to know how it works for you and how it doesn't. Please be honest and forthcoming. You will not hurt anyone's feelings. We need your input.

We will continue to post both pdf and Excel formats. You can adjust the Excel file yourself if you want to.

We have 4 extra copies of the 2006 Louisiana Health Report Card. Let us know if you can use another copy of this core title. We also have 1 extra copy of a huge publication, New Orleans to Mobile Corridor Development Plan, Oct 2006 by Southern Rapid Rail Transit Commission by Burk-Kleinpeter Inc.

Inspector General reports website has recently moved from <http://www.state.la.us/oig/reports.htm> to <http://doa.louisiana.gov/oig/reports.htm>. The URL in your catalog records will need updating, Go 101.1: date.

These days, the MSList often has entries for titles put in the Digital Archive (DA). These entries represent docs in electronic format. Following current cataloging rules, the State Library creates a record for electronic format and a separate record for paper format. Usually these are linked but it is important to make sure you have found the record you really need, not just the 1<sup>st</sup> record you come across with that title or LaDoc no. [This is the voice of experience speaking!]

South Louisiana Port Commission changed its name in 1998 to Port of South Louisiana. The State Library and LSU-BR are revising the appropriate catalog records to reflect this. Here are 2 in the State Library catalog:

ocm53256797 Louisiana : building blocks for specialty chemicals  
ocm58721943 Regular meeting of the Port of South Louisiana Commission ...

I asked the La Advisory Council for the State Docs Depository Program for guidance on e-only newsletters from agencies distributed only by email. At least one member felt all of these probably qualify as state docs. However, there are at least 2 titles that I have decided are not state docs:

A. In the News ; <http://www.lsuhs hospitals.org/media-relations/in-the-news.htm> 1st issue online Jan 3, 2006. Began in 2002 as an in-house means of communicating with employees of the various LSU hospitals around the state; added media and others interested to email distribution. Contains only quoted material from other, outside publications. Our liaison and the head of the LSU NO hospital decided they do not want it as a depository item or to have it archived on DA. I agreed to this since it is not intended for the public. If you want to add this to your collection anyway, you can link to the agency's electronic

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archive at the URL listed above and/or print out copies of each issue. The LaDoc would be EL 400.7/11: date.

B. Department of Culture, Recreation & Tourism E-Newsletter, also titled From the Secretary, News and Reviews, or Letter from the Secretary. Emailed to CRT employees; not available to the public on CRT website. Since there is no way for the public to get access to this and it is intended only for employees, I decided it is not a state document. We listed these issues in MSLists from Sept. 2004 through July 2006, Cu 1.7/2: date, 1 copy. The record has been removed from the State Library catalog.

University of La at Monroe publications:

Undergraduate & graduate catalogs (EL 100.3: v/#/date) and class schedules (EL 100.3: CL/date) are no longer in print format. They are now only available online, <http://www.ulm.edu/academics/catalogs/> and <http://www.ulm.edu/schedule/>

*Res Scholaris*: Academic Journal of the Faculty.... University of Louisiana at Monroe. Office of Public Affairs. 2000; 2002. 2 nos. **Note:** Special Commemorative Collection includes 2002 issue and archives issues to date. [7/07: liaison: no longer being published] 2002 is last issue rec'd; probably final issue.

Liaison has no knowledge of the *Operating Budget Request*. Last we received was 1985.

*Annual Report*. Sandel Library. Last we received was 1978/79. The current year is online; paper format is not available for public distribution but electronic files were submitted for 2003 - 2006.

*University Identity Standards Manual* has not been published since the 2004 edition we received.

*Coastal Clips* no. 7 (Summer 2007) describes the GIS instructional videos, which are online, <http://www.laseagrant.org/comm/media.htm>. I tried to get copies for the depository program but these are only available online. They were developed to bridge the knowledge gap for those who don't know enough about GIS (both hardware and software components) to employ a geographic information system effectively. The 3 presentations total 75 minutes. The 1<sup>st</sup> one introduces the GIS and how it can be applied in Sea grant research and outreach projects. The 2<sup>nd</sup> explores how GIS can be used by local governments. The 3<sup>rd</sup> looks at alternatives to traditional GIS software.

This shipment contains 15 copies of a folder "Black Bear Conservation Committee" that is not a state document. You do not have to keep it. If you want free copies of any of the Committee's publications, contact David Telesco, 225-763-5457. [www.bbccc.org](http://www.bbccc.org). He sent 1 copy of the "Black Bear Management Handbook," again not a state document. They also have an educational CD, including teacher's guide, "Black Bears and Songbirds of the Lower Mississippi River Valley."

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"Creole Experience, come celebrate Creole in Natchitoches October 11-14, 2007" bookmark is not a state document. You may keep or toss, if you got a copy. We did not receive very many.

The Dept. of Health and Hospitals is another agency that switched its website. <http://www.dhh.state.la.us> has become <http://dhh.louisiana.gov>. The Office of Public Health was <http://oph.dhh.state.la.us/>; it is now [www.oph.dhh.louisiana.gov/](http://www.oph.dhh.louisiana.gov/).

The current Core Collection list is from 2004 with minor updates. The Report of Registered Voters has been discontinued but the data is available online.

6/2007: Agency said: We have discontinued the quarterly reports. The same information from the quarterlies is in the weekly reports, which cumulate, and are on the website, [www.geauxvote.com](http://www.geauxvote.com) and [http://www400.sos.louisiana.gov/public/Elections\\_Archive/](http://www400.sos.louisiana.gov/public/Elections_Archive/) with instructions at <http://www.sos.louisiana.gov/tabid/153/Default.aspx>

For you folks who have been dealing with the community and technical college flyers, you know that the cutters have varied [understatement]. I have been trying to standardize them to avoid duplication. "After further review..." I think we should stick with the original cutter Cu for *culinary arts* since it has been used so many times. This means that:

Cutter no. as of 8/07	Title	Current LaDoc nos.	Former cutter no.	Notes
CA	Cavalier athletics	ES 180.4: CA/		
Car	Carpentry		Ca/ Ca1/	
Cu	Culinary arts	ES 236.4: Cu/ ES 241.4: Cu/	Ca/	
	Culinary arts <b>can</b> be differentiated but it is optional; can just use Cu/			
Cu1	Culinary Arts and Occupations diploma		ES 224.4: CA/ ES 225.4: CA/ ES 238.4: Cu/ ES 245.4: Cu/	
Cu2	Culinary arts certificate	ES 180.4: Cu2/	ES 180.4: Cu/	1999, 2000
Cu3	Culinary Arts Certificate of Technical Studies	ES 180/4: Cu3/	ES 180.4: Cu/	2002, 2005, 2007
Curr	Curriculum standards:		ES 213.4: Cu/	

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The Aug. MSL has 2 DOTD environmental docs on the Earhart-causeway interchange. In 2005, the depository program received July 2005 supplement 1 to the environmental inventory & feasibility study. We never received the Final Report cited below but it is in LSU-BR, State Library, and ULL catalogs. DOTD may have sent out the usual copies directly but the title just never made it into the depository program. I hesitate to request depository copies for the other libraries but let me know if you want the final report or you request a copy from DOTD: Jan Grenfell, jangrenfell@dotd.la.gov.

Earhart-causeway interchange : environmental inventory & feasibility study, Jefferson Parish, LA, state project no. 736-26-0001, F.A.P. project no. HP-2601(515) / prepared by N-Y Associates in association with Evan-Graves Engineers, Urban Systems Associates, Coastal Environments for the Louisiana Dept. of Transportation and Development. Final report, April 2005 Metairie, La. : N-Y Associates, Inc., [2005]

Here are the straightened-out LaDoc nos. for LSU tennis docs + 1:  
EL 1.2: Tele/date Telecourses. Spring 1998, Fall 1998. Formerly EL 1.2: Te/date.  
EL 1.2: Te/date LSU Tennis (title varies, e.g. LSU Tigers) for men/women tennis. 1984. 1985. 1993/4. 1990.  
EL 1.2: Tel/date LSU Men's Tennis. (title varies, e.g. LSU Tennis) 1999. 1990. 1992/3. Former Ladoc no. for some editions: EL 1.2: Te/date.  
EL 1.2: Te2/date LSU women's tennis media guide. (title varies, e.g. LSU Women's Tennis, LSU Tigers) 1999. 1992. 1999. Former LaDoc no. for some editions: EL 1.2: Te 1/date.

In response to a request for LaDoc numbers to differentiate between the various types of Dept. of Natural Resources , Coastal Restoration Division reports, here are numbers for each report type. I will begin using these. It is your choice if you want to reclassify all your documents.

Former: NR 1.1: project #/date. LaDoc becomes: NR 1.1: project #/rpt type#/date. Here are the report type numbers:

- 1 Annual Report
- 2 Annual Inspection Report
- 3 Contracted Study Report
- 4 Ecological Review
- 5 Environmental Assessment
- 6 Feasibility Study Report
- 7 General Programmatic Document
- 8 Monitoring Plan
- 9 Monitoring Report
- 10 Project Completion Report
- 11 Quarterly Report
- 12 Wetland Value Assessment

DNR is catching up on writing reports. This is why they have submitted so many report lately. July MSL had 37, Aug MSL had 10, Sept has 3 so far and we are expecting more. DNR may not finish writing the 2006-2007 reports until 2008.

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For the 4 depositories that get these minutes, here are a few new LaDoc committee numbers and some info.

- OS 12. State Board of Examiners of Certified Shorthand Reporters. [7/06: office moved from NO to BR 7/1998. Have not looked at old records before then. Moved from DED to Governor's Office at some point.]
- OS 12.6: date minutes. Board. 7/20/06: 2 copies of minutes Feb. 12, 1993 - Sept. 30, 2005 109 nos; 4 copies 2006 forward. Sending committee minutes too, through 2006; no committee minutes 2007- . Meets several time/yr.
- OS 12.6/1: date minutes of Grievance Committee. Ceased.
- OS 12.6/2: date minutes of Disciplinary Committee. Active
- OS 12.6/3: date minutes of Office Administration Committee, 1999-. Formerly Office Policy Committee.
- OS 12.6/4: date minutes of Legislative Committee 2003-. Formerly Promotion Committee.
- OS 12.6/5: date minutes of Relocation Committee. Only active around when Board moved from New Orleans to Baton Rouge. Ceased.
- OS 12.6/6: date Continuing Education Committee. Active
- OS 12.6/7: date Examination Committee. Active
- OS 12.6/8: date Rules Committee. Ceased.
- OS 12.6/9: date Contracting Committee. Ceased.
- OS 12.6/10: date Ethics Committee. Active.
- OS 12.6/11: date Handbook Committee. Active.

MSL Date	Correct LaDoc No.	Title; Agency	Former, Incorrect LaDoc No.	Comments
Aug 2007	ES 136.6: FF/date	Natchitoches NSU folk festival; Northwestern State Univ, Folklife Center	ES 130.6: FF/date	Moved the festival programs from the general NSU LaDoc to the LaDoc just for Folklife Center.
Aug 2007	EL 100.4/1: 1978/79	Annual Report; Northeast State University, Sandel Library [1979 name]	EL 100.4: date	The State Library listed the incorrect EL 100.4: 1978/79 record for many years; any libraries that copied/derived that record may need to change the LaDoc no.
Aug 2007	A 200.7:	Market bulletin; Dept. of Ag & Forestry		v. 90, no. 16 (Aug. 2, 2007) distributed in twice. Discard duplicate copy.
July 2007	ES 180.4: Cu /date Or ES 180.4: Cu3/date	Culinary Arts Certificate of Technical Studies, Bossier Parish Community College	ES 180.4: CA/date	Hopefully this is the last change for culinary arts.

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July 2007	S 3.9: AG/	Charles C. Foti Attorney General- phone [directory]; Dept. of Justice		All 3 cards published in 2007. 3rd printing is correct data; 1st & 2nd are out of date.
July 2007	Y 20.7: 2007/Apr.- June 2007	Official journal of the proceedings of the Senate of the State of La		2007 33 <sup>rd</sup> Reg. Sess. April 30, 2007 – June 28, 2007 37 36 nos.
June 2007	ES 157.8c/ date	Commencement; Southern University at Shreveport		MSL had LSU in Shreveport but everything else was correct for SU at Shreveport. Go figure!
June 2007	OS 210.8p: MP/2007	Louisiana's comprehensive coastal protection master plan for a sustainable; Coastal Protection Restoration Authority		Rec'd 5 copies of <u>appendices</u> on CD & they are online. Contact or Annell Peek <a href="mailto:annell@dnr.state.la.us">annell@dnr.state.la.us</a> if you want a CD. <a href="mailto:annellp@dnr.state.la.us">annellp@dnr.state.la.us</a>
June 2007	CR 5.2: Na2/2007	Teachers... need information about a historic building? CRT, Div of Cultural Dev.	<u>CR 5.Na</u> <u>3/2007</u>	I just really messed this one up.
June 2007	ES 137.2: BRH 1/2006	Badin <del>Rogue</del> ; a Creole story - circa 1770; Creole Heritage Center		Should be Badin Roque in title and catalog record note.
May 2006	Y 10.8b:	House bill engrossed 58		This bill was missing from those distributed. You can print it: <a href="http://www.legis.state.la.us/billdata/streamdocument.asp?did=392073">http://www.legis.state.la.us/billdata/streamdocument.asp?did=392073</a>
April 2006	Y 10.8b:	House original bill 396		This bill was missing from those distributed. You can print it: <a href="http://www.legis.state.la.us/billdata/streamdocument.asp?did=369885">http://www.legis.state.la.us/billdata/streamdocument.asp?did=369885</a>

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Mar 2006	S 1.8sg: NE/2005  distributed 3/2005 [Full copies-30]			2005 edition is not online but updates are: 2007 Supplement <a href="http://www.sos.louisiana.gov/Portals/0/notary/pdf/2007supp3.pdf">http://www.sos.louisiana.gov/Portals/0/notary/pdf/2007supp3.pdf</a> and 2007 Supp Addendum <a href="http://www.sos.louisiana.gov/Portals/0/notary/pdf/SuppErrata.pdf">http://www.sos.louisiana.gov/Portals/0/notary/pdf/SuppErrata.pdf</a>
May 2005	Y 9.2: Gr/May 2005	Grambling State University, Favrot Student Union; Auditor	Y 9.2: GU/May 2005	Leaving all audits of Grambling Univ in Y 9.2: Gr/date. Audits of Grambling, La. [city] are Y 9.2: Gra/date.
Feb 2004	Y 20.1: NOEDHW/ 2004	Strengthening and expanding the healthcare workforce and environment in the New Orleans region; Legislature, Senate, New Orleans Regional Task Force on Economic Development and Health Workforce Training		2 v., Vol. 2 is Appendices. 5 copies distributed 2/2004. We distributed 3 more sets in 9/07 to UNO, NOPL, ULL and 1 vol. 2 (appendices) to Jeff East.  You may need to add this URL to your catalog record (I just put in the State Lib record 9/11/07): <a href="http://lde.state.la.us/uploads/pdf/healthcare%20report%20with%20recommendations%20five%20yr%20plan%20and%20complete%20appendices.pdf">http://lde.state.la.us/uploads/pdf/healthcare%20report%20with%20recommendations%20five%20yr%20plan%20and%20complete%20appendices.pdf</a>
	CiS 100.2: CUSL/date	Converting Unused Sick Leave to Retirement Credit; Teachers' Retirement System of Louisiana.	CiS 100.2: Co/ date	Changed to avoid conflict with: Community Property and TRSL Benefits, CiS 100.2: Co/date.
	OS 120.7:	Examiner; State Board of Nurse Examiners		Fall and winter issues were combined in 2004 (vol. 12) and 2006 (vol. 15). We have requested many missing issues.

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	Y 9.2: PSS/ date  Used for 1997 – 2001 and is correct now	Public Safety Services, Department of Public Safety and Corrections, Parish and Municipal Motor Vehicle Sales and Use Tax Escrow Fund; Legislative Auditor	Y 9.2: PS used for 1995 & 1996;  Y 9.2: PSC used for 2003 – 2006.	Important only if you get audit reports. What a mess. PS was used for this Escrow Fund title & for Public Service Commission & for Proprietary Schools, so Escrow Fund was changed to PSS and should have stayed there. Don't know how/why PSC began being used with 2003 audit but all later years were put on the same catalog record [& under my watch!]. PSC is used for Public Safety & Corrections (use for all Corrections Srvs)
	ES 152.7/1: Spring 1977; Spring 1998	Lenior legacy; Southern Univ Law Center	ES 152.7/2: date	Changed because <u>Reflections</u> magazine is ES 152.7/2: date.
	CoW 1.8s: SRDVS/date	Results of the 2005 vendor survey; Dept of Wildlife & Fisheries	CoW 13.1: VS/2005	2005 should have had same LaDoc as 2004 edition. We are not using the report no. in the LaDoc no. because 2004 was SRD 7, 2005 was SRD 9. New SRD (Socioeconomic Research & Development Section) reports use CoW 13 but old/existing titles remain CoW 1.8s: SRD/#/date.
	ES 160.2: Fa/ 1980 - 2001	Faculty-staff forum; University of Louisiana at Lafayette		This title now has an OCLC record for paper format in the State Lib catalog: <a href="#">ocm08612726</a>
	ES 160.2: Fa/ 2001 - 2004	Faculty forum; University of Louisiana at Lafayette		This title now has an OCLC record for paper format in the State Lib catalog: <a href="#">ocm53225964</a>
	EL 65.7: LP/ date	Library partners; LSU Libraries	EL 65.2: LP/ date	9/07: Changed to serial LaDoc. Winter 2003 only issue rec'd (only 3 copies) but I have asked for 3 copies of all other issues & Full 11 copies of Fall 2007 forward.

This month's shipment includes these core titles:



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Environmental Regulatory Code  
Louisiana Administrative Code  
Louisiana Register