**State Library Courses**

**Fall/Winter 2017**

**Business Reference 101** (Online)

*Description*: This 1½ hour webinar is taken from the full-day Reference Basics workshop. Participants will learn about several print and online reference sources covering topics like business plans, vocational guidance, business statistics, and corporate directories.

*Trainer*: Reference Department

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time*: *Wednesday, November 8, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Cataloging Basics** (4 Part Series Online)

*Description*: How do items get into the online catalog anyway?  These webinars will guide you through the basic process, covering cataloging vocabulary, the MARC record (including new RDA fields), and how to choose the best MARC record for the item in your hand.

*Trainer*: Lesli Gray, Technical Services

*Maximum Class Size*: 20

*Cost*: $25.00 per participant

*Dates/Times:*

 *Tuesday, November 7, 2017, 9 to 10:30am*

*Thursday, November 9, 2017, 9 to 10:30am*

*Tuesday, November 14, 2017, 9 to 10:30am*

*Thursday, November 16, 2017, 9 to 10:30am*

*\*Special Note*: Instructions to join the webinar will be sent prior to the session.

**Children’s 2017 Summer Reading Wrap Up**

*Description*: How was your 2017 Summer Reading Program? What worked for your library? What didn’t?  In this half day workshop, we will share our summer reading experiences, successful programs, work through guided group discussions, and get a sneak peek at the exciting 2018 Summer Reading resources. Each person is asked to bring information on one great program they held at their library to share with everyone.  Due to the hands-on nature of this workshop, we are limited to 30 participants.

*Trainer*: Angela Germany, Library Development

*Maximum Class Size*: 30

*Cost*: $25.00 per participant

*Date/Time:*

*Wednesday, September 6, 2017, 1 to 4pm, State Library of Louisiana*

*Tuesday, September 12, 2017, 1 to 4pm, Lincoln Parish Library Events Center*

*Thursday, September 14, 2017, 1 to 4pm, Lafayette Parish South Regional Branch*

**Collection Development for Children’s Services** (Online)

*Description*: Learn the basics of collection development for your children’s collection in this online session.

*Trainer*: Angela Germany, Library Development

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Wednesday, November 15, 2017, 9 to 11am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Communication and Teamwork** (10 Week Series Online)

*Description*: This course introduces the basics of interpersonal relations, communication and teamwork.  Emphasis is on providing excellence in customer service and effective communication in real life library situations.  The course will consist of 10 weekly webinars with homework assignments, readings, a team project and a final exam.  All activity will be online.  This meets the requirements for LSSCP certification and is a core course.

*Trainer*: Diane Brown, Administration and Charlotte Bourg, Library Development

*Maximum Class Size*: 20

*Cost*: $200.00 per participant for Louisiana public library staff/ $300.00 for others

*Dates/Times*:

*Thursday, September 14, 2017, 9 to 10:30am*

*Thursday, September 21, 2017, 9 to 10:30am*

*Thursday, September 28, 2017, 9 to 10:30am*

*Thursday, October 5, 2017, 9 to 10:30am*

*Thursday, October 12, 2017, 9 to 10:30am*

*Thursday, October 19, 2017, 9 to 10:30am*

*Thursday, October 26, 2017, 9 to 10:30am*

*Thursday, November 2, 2017, 9 to 10:30am*

*Thursday, November 9, 2017, 9 to 10:30am*

*Final Exam will be Thursday, November 16, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Conflict Resolution: Getting Along in the Workplace** (Online)

*Description:* Think conflict is always a bad thing, well think again! In this online class learn to understand what conflict is and how it can escalate. Gain understanding of the types of conflict, and the stages of conflict. Learn to increase positive information flow through non-verbal and verbal communication skills. Become more confident in your ability to manage conflicts so that you enhance productivity and performance.

*Trainer*: Charlotte Bourg, Library Development

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Wednesday, October 11, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session

**Customer Service** (Online)

*Description*:In this web based course, you will learn how to understand the direct impact of customer service on the success of the library. After this course you will be able to recognize customer needs and be able to adapt to various communication styles. You will also learn how to apply effective and appropriate communication skills, establishing a balance between policy adherence and customer service.

*Trainer*: Charlotte Bourg, Library Development

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time*: *Thursday, August 17, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Dealing with Angry Patrons** (Online)

*Description*: This webinar will guide you in dealing with your difficult patrons. Learn to understand the importance of dealing with difficult patrons effectively and positively as well as identify techniques for handling difficult patrons individually.

*Trainer*: Charlotte Bourg, Library Development

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time*: *Tuesday, August 15, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**E-government: Family Resources** (Online)

*Description*: This webinar will help you to assist your patrons in identifying online resources that are beneficial to the growth, development and well-being of children and young families. Topics covered in this session are the following:

* Applying for food stamps & WIC assistance
* Information on housing
* Applying for child support
* Obtaining medical assistance
* Academic testing (LEAP/ACT/GED/SAT)
* Locating FAFSA & applying for TOPS
* Filing and paying state taxes online

*Trainer*: Charlene Bonnette, Louisiana Section

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time*: *Monday, September 11, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**E-government: Louisiana Law** (Online)

*Description:* This session will help you assist your patrons with routine legal inquiries. Topics covered in this session are the following:

* Researching LA Revised Statutes
* Locating a notary
* Applying for a marriage license,
* Obtaining birth and death certificates

*Trainer*: Charlene Bonnette, Louisiana Section

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Monday, September 18, 2017, 9 to10:30am*

*\*Special Note*:Instructions to join the webinar will be sent prior to the session.

**E-government: Special Services** (Online)

*Description:* This session is designed to aid patrons in utilizing online resources that are most relevant to adulthood and beyond. Topics covered in this session include the following:

* Applying for Selective Service
* Government grants
* Obtaining assistance with utilities
* Applying for disability assistance
* Applying for VA benefits
* Applying for Medicare and Medicaid
* Social Security benefits & acquiring Social Security cards
* Locating services for the hearing impaired

*Trainer:* Charlene Bonnette, Louisiana Section

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time*: *Monday, September 25, 2017, 9 to10:30am*

*\*Special Note*:Instructions to join the webinar will be sent prior to the session.

**Fall Administrative Librarians’ Conference**

*Description:* This is a 1 day conference for administrators to explore solutions to problems in Louisiana public library management.

*Cost*: $75.00 per participant

*Date/Time*:

*Friday, November 3, 2017, 9am to 4pm, East Baton Rouge Parish Main Library, Baton Rouge*

**Genealogy** (Online)

*Description*: The Internet has become an indispensable resource for researching family history with millions of records being added each year. In this session participants will tour and learn how to search Internet sites that will help your patrons with their research.

*Trainer*: Charlene Bonnette, Louisiana Section

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Monday August 21, 2017, 9 to 10:30am*

*\*Special Note*: Instructions to join the webinar will be sent prior to the session.

**Guide to LaLibCon Databases** (Online)

*Description*: The State Library provides access to subscription databases statewide by way of the Louisiana Library Connection Database page (lalibcon.state.lib.la.us).  This session will be a brief overview of each of the databases.

*Trainer*: Errin Levingston, Reference Department

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Thursday, August 24, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Homework LA** (Online)

*Description*: Prepare yourself to go out into your community and promote this free one-on-one tutoring service. This 1 hour webinar will provide participants with PowerPoints, handouts, short videos, scripts, strategies materials to equip library staff to confidently go out in the community and promote this free resource. We want to have as many Louisiana students using it as possible.

*Trainer*: Angela Germany, Library Development

*Maximum Class Size*: 20

*Cost*: Free of Charge

*Date/Time: Tuesday, August 22, 2017, 9 to 10:30 am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session

**ILL 101: Just the Basics** (Online)

*Description*: Do you have new ILL staff members who could benefit from a session on the basic borrowing and lending functions in LoanSHARK? If so, this 90 minute session is what you are seeking. The LoanSHARK administrator from the State Library will present a crash course that will help staffers create requests in LoanSHARK, as well as process incoming requests in the system.

*Trainer*: Kytara Christophe, Access Services

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Thursday, September 7, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**ILL Update** (Online)

*Description:* Join us for this brief update on ILL services including Q & A about recent updates to LoanSHARK.

*Trainer:* Kytara Christophe, Access Services

*Maximum Class Size*: 20

*Cost*: Free of Charge

*Date/Time: Thursday, September 14, 2017, 9 to 10:30am*

*\*Special Note*: Instructions to join the webinar will be sent prior to the session.

**Intro to Teen Services, Part 1: Why we serve teen patrons, teen behavior and making a welcoming teen environment.** (Online)

*Description:* In this 90 minute webinar we will discuss the importance of serving teen patrons, why teens are unique and why we should offer equally unique library services that meet their needs. We will also discuss teen characteristics, behavior and how to go about creating a welcoming library space to draw local teens.

*Trainer*: Angela Germany, Library Development

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Tuesday, September 19, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Intro to Teen Services, Part 2: Teen Programming, Teen Advisory Boards, and Info for the New Teen Librarians** (Online)

*Description:* In this 90 minute webinar we will discuss the multifaceted aspects of teen programming and segue into a discussion on teen advisory boards. There will be examples of different types of programs. We will share solid advice for any newbie to teen services and share professional resources that teen librarians need to be aware of.

*Trainer*: Angela Germany, Library Development

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Thursday, September 21, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Intro to Teen Services, Part 3: Tips for Teen Collection Development, Teen Services Outreach and Book Talks** (Online)

*Description:* In this 90 minute webinar we will discuss tips for teen collection development, along with special considerations and resources for teen collections. We will also talk about what teen outreach services are and ways to get started. Lastly we will break down and explain how to give book talks which are an effective tool to get teens interested in items in your collection.

 (Online)

*Trainer*: Angela Germany, Library Development

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Wednesday, September 27, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Introduction to Library Technology** (10 Week Series Online)

*Description*: This course introduces the basics of library technology. General technology concepts will be explained in relation to their use and applicability to the library field. The course will consist of 10 weekly 90-minute webinars with homework assignments, readings, a project and a final exam. This fulfills a required competency for the LSSCP program, although anyone can take the course.  All activity will be online.  It is required that the student have basic computer skills including the ability to use email, search the Web, save a file, open a file, attach a file, use MS Word, and search a library catalog.

 *Trainer*: Diane Brown, Administration; Michael Golrick, Reference; Riley Bordelon, IT

*Maximum Class Size*: 20

*Cost*: $200.00 per participant for Louisiana public library staff/ $300.00 for others

*Dates/Times*:

*Tuesday, October 3, 2017, 9 to 10:30am*

*Tuesday, October 10, 2017, 9 to 10:30am*

*Tuesday, October 17, 2017, 9 to 10:30am*

*Tuesday, October 24, 2017, 9 to 10:30am*

*Tuesday, October 31, 2017, 9 to 10:30am*

*Tuesday, November 7, 2017, 9 to 10:30am*

*Tuesday, November 14, 2017, 9 to 10:30am*

*Tuesday, November 21, 2017, 9 to 10:30am*

*Tuesday, November 28, 2017, 9 to 10:30am*

*Tuesday, December 5, 2017, 9 to 10:30am*

*Final Exam will be on Tuesday, December 12, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Library Security** (Online)

*Description*: Learn to recognize security threats within the library and methods to increase safety in your work environment.

*Trainer*: Charlotte Bourg, Library Development

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Dates/Times*: *Thursday, December 7, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent by the instructor prior to the session.

**Medical Reference 101** (Online)

*Description*: This 1½ hour webinar is taken from the full-day Reference Basics workshop. The webinar will examine several standard print reference guides and directories. In addition, a number of trustworthy medical websites will be profiled. Both print and online sources will be reviewed covering topics such as drug information, disease diagnosis and treatment, medical tests, and alternative medicine.

*Trainer*: Reference Department

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time*: *Wednesday, November 15, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Preserving the Past: Preservation of Your Library Materials** (Online)

*Description:* Do you have historical items in your collection that need preservation? Join Charlene Bonnette, State Library of Louisiana, and learn methods and best practices that will help ensure your collections will be available to patrons for years to come. This webinar is designed for all library staff that deal with archives-related materials or assist patrons in the use of these materials. Class participation is via chat and polls.

*Trainer*: Charlene Bonnette, Louisiana Section

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Monday, August 28, 2017, 9 to 10:30am*

*\*Special Note*: Instructions to join the webinar will be sent prior to the session.

**Project Management: A Brief Introduction** (Online)

*Description*: This session will give a brief overview of the planning & development, production & execution and control &monitoring phases of managing a large-scale project.  Discussions will center around scheduling, identifying obstacles, and ways to increase collaboration.

*Trainer*: Diane Brown, Administration

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Thursday, December 14, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Reader’s Advisory 101** (Online)

*Description*: This question can easily strike fear in the heart of the most intrepid reference staff member: “Can you recommend a good book?” Readers’ advisory is the service where a library staff member suggests titles to a reader through direct or indirect means. By the end of this session you should be able to identify sources for different genres of literature and be able to find “read-a-likes.”

*Trainer*: Michael Golrick, Reference Department

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time*: *Wednesday, October 18, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Supervision and Management** (10 Week Series Online)

*Description*: This course will focus on supervision and management themes including personnel employment laws, staff development planning, policies and procedures, short and long-range planning, managing interpersonal relationships, staff evaluation, basic marketing concepts, budgeting and team building. There will be assignments and opportunities for interaction. This is part of the ALA-APA Library Support Staff Certification Program, but participants need not be enrolled in the LSSC program to attend.

*Trainer*: Diane Brown, Administration and Michael Golrick, Reference Department

*Maximum Class Size*: 20

*Cost*: $200.00 per participant for Louisiana public library staff/ $300.00 for others

*Dates/Times*:

*Wednesday, August 2, 2017, 2:30 to 4pm*

*Wednesday, August 9, 2017, 2:30 to 4pm*

*Wednesday, August 16, 2017, 2:30 to 4pm*

*Wednesday, August 23, 2017, 2:30 to 4pm*

*Wednesday, August 30, 2017, 2:30 to 4pm*

*Wednesday, September 6, 2017, 2:30 to 4pm*

*Wednesday, September 13, 2017, 2:30 to 4pm*

*Wednesday, September 20, 2017, 2:30 to 4pm*

*Wednesday, September 27, 2017, 2:30 to 4pm*

*Wednesday, October 4, 2017, 2:30 to 4pm*

*Final Exam will be Wednesday, October 11, 2016, 2:30 to 4pm*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Talking Books and Braille Library Update** (Online)

*Description*: This free webinar will explain the services that the State Library provides to blind and physically-handicapped users.  Maybe you have patrons that could benefit from this service?   All TBBL materials are mailed at no cost directly to the homes of qualified users.   Come to the webinar to find out the services provided and how to tell people to sign up.

*Trainer*: David Rainey, TBBL

*Maximum Class Size*: 20

*Cost*: Free of Charge

*Date/Time: Wednesday, November 1, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Teambuilding** (Online)

*Description*: In this online class you will learn to recognize the 4 stages of team development. Get tools for making effective decisions. Be able to identify roles and responsibilities of your team members. Explore the barriers to collaboration within your organization.

*Trainer*: Charlotte Bourg, Library Development

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Tuesday, December 5, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Teen’s 2017 Summer Reading Wrap Up**

*Description*: How was your 2017 Summer Reading Program? What worked for your library? What didn’t?  In this half day workshop, we will share our summer reading experiences, successful programs, work through guided group discussions, and get a sneak peek at the exciting 2018 Summer Reading resources. Each person is asked to bring information on one great program they held at their library to share with everyone.  Due to the hands-on nature of this workshop, we are limited to 30 participants.

*Trainer*: Angela Germany, Library Development

*Maximum Class Size*: 30

*Cost*: $25.00 per participant

*Date/Time:*

*Wednesday, September 6, 2017, 9am to 12pm, State Library of Louisiana*

*Tuesday, September 12, 2017, 9am to 12pm, Lincoln Parish Event Center*

*Thursday, September 14, 2017, 9am to 12pm, Lafayette Parish Library*

**Time Management: Tips for Getting Organized** (Online)

*Description*: In this webinar you will learn to better organize yourself, understand the importance of setting goals, and take control of your workplace productivity. Get tips for managing your time more effectively.

*Trainer*: Charlotte Bourg, Library Development

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time*: *Thursday, August 10, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Weeding** (Online)

*Description*:  In addition to discussing common objections to weeding (de-selection) and the benefits of weeding, this workshop will also describe weeding criteria, explain the weeding process, and offer practice weeding exercises.  This workshop utilizes the "CREW" method of weeding.
*Trainer:* Michael Golrick, Reference Department

*Maximum Class Size:* 20

*Cost:* $15.00 per participant

*Dates/Time: Wednesday, November 29, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Weeding Youth Collections** (Online)

*Description*: Learn how to do weeding for children’s and teen collections.

*Trainer*: Angela Germany, Library Development

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Tuesday, August 29, 2017, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Save the Dates!**

**Library Foundations: A Basic Introduction to Libraries** (10 Week Series Online)

*Description*: This 10-week online course provides the basic concepts and skills necessary to work in a library.  Sessions cover roles and missions of libraries, library ethics and philosophy, staff roles, library departments and basic functions, library governance, staff development, customer service, diversity and promoting library services.  All sessions are 90 minute webinars, with homework assignments, readings and a final exam. This course has been certified for the Library Support Staff Certification Program and is a core course. However, you need not be in the LSSC Program to participate.

*Trainer:* Michael Golrick, Reference and Diane Brown, Administration

*Maximum Class Size*: 20

*Cost*: $200.00 per participant for public library staff/ $300.00 for others

*Dates/Times*:

 *Wednesday, January 10, 2018, 9am to 10:30am*

 *Wednesday, January 17, 2018, 9am to 10:30am*

 *Wednesday, January 24, 2018, 9am to 10:30am*

 *Wednesday, January 31, 2018, 9am to 10:30am*

 *Wednesday, February 7, 2018, 9am to 10:30am*

 *Wednesday, February 14, 2018, 9am to 10:30am*

 *Wednesday, February 21, 2018, 9am to 10:30am*

 *Wednesday, February 28, 2018, 9am to 10:30am*

 *Wednesday, March 14, 2018, 9am to 10:30am*

 *Wednesday, March 21, 2018, 9am to 10:30am*

 *Wednesday, March 28, 2018, 9am to 10:30am*

*Wednesday, April 4, 2018, 9am to 10:30am (Final Exam)*

*\*Special Note*: Instructions to join the webinar will be sent prior to the session.

**Reference and Information Services** (10 Week Series Online)

*Description:* This course gives an overview of reference. Reference interview techniques, process and strategy are covered. The course also covers knowledge, use, and evaluation of basic reference tools and sources in all formats, basic search strategy, and referral and interlibrary loan procedures. Emphasis is placed on using this knowledge and skill to help library users locate needed information. Bibliographic and citation formats, legal issues, and ethics are also discussed. There are assignments between class sessions and a final exam. This course is certified as one of the optional courses for the Library Support Staff Certification Program. However, you need not be in the LSSC Program to participate.

*Trainer:* Michael Golrick, Reference and Errin Levingston, Reference Department

*Maximum Class Size*: 20

*Cost*: $200.00 per participant for public library staff/ $300.00 for others

*Dates/Times*:

*Thursday, February 15, 2018, 9am to 10:30am*

 *Thursday, February 22, 2018, 9am to 10:30am*

 *Thursday, March 1, 2018, 9am to 10:30am*

 *Thursday, March 15, 2018, 9am to 10:30am*

 *Thursday, March 22, 2018, 9am to 10:30am*

 *Thursday, March 29, 2018, 9am to 10:30am*

 *Thursday, April 5, 2018, 9am to 10:30am*

 *Thursday, April 12, 2018, 9am to 10:30am*

 *Thursday, April 19, 2018, 9am to 10:30am*

 *Thursday, April 26, 2018, 9am to 10:30am*

*Thursday, May 3, 2018, 9am to 10:30am (Final Exam)*

*\*Special Note*: Instructions to join the webinar will be sent prior to the session.

**State Annual Report Data Entry Training and Update** (Online)

*Description*: This is a review of the process for entering public library statistics using the online data entry system for the Public Library Annual Report. Changes in the form from last year will be covered.

*Trainer*: Michael Golrick, Reference Department

*Maximum Class Size*: 20

*Cost*: Free of Charge

*Date/Time: Tuesday, January 9, 2018, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Statistics and You: Bibliostat and Library Statistics** (Online)

*Description*: The web session will focus on the process for gathering the statistics, the definition of the items, and what happens after the State Library gathers them. There will be a brief discussion and demonstration of the federal sites comparative statistics features, and suggestions about how to best present statistics.

*Trainer*: Michael Golrick, Reference Department

*Maximum Class Size*: 20

*Cost*: $15.00 per participant

*Date/Time: Tuesday, January 23, 2018, 9 to 10:30am*

\**Special Note*: Instructions to join the webinar will be sent prior to the session.

**Staff Day 2018**

*Description:* This event combines various training and user group sessions with the opportunity for staffs across Louisiana to network, share, and learn. The purpose is to bring together front-line staff in reference, ILL, technical services, youth services, and computer services.

*Cost*: $45.00 per participant (includes breakfast and lunch)

*Dates/Locations/Times:*

*Thursday, February 8, 2018, 9am to 4pm, Lincoln Parish Library Event Center, Ruston*

*Tuesday, February 20, 2018, 9am to 4pm, East Baton Rouge Parish Main Library, Baton Rouge*