

**EXAMINATION ANNOUNCEMENT
LAFAYETTE CONSOLIDATED GOVERNMENT
Civil Service Office
705 W. University Avenue, PO Box 4017-C
Lafayette, LA 70502
www.lafayettela.gov (337) 291-8330**

| <u>CLASS TITLE</u> | <u>MINIMUM STARTING PAY</u> | |
|---|------------------------------------|----------------------------|
| | <u>HOURLY</u> | <u>MONTHLY</u> |
| LIBRARIAN II- Electronic Resources | \$20.55-\$25.69/DOE | \$3,562-\$4,453/DOE |

PURPOSE AND NATURE OF WORK

Responsible for planning, coordinating, and conducting programs inside of a library or through outreach services which involve computers, computer programs, e-resources, and a wide variety of technology and Makerspace equipment and supplies. Provides formal computer training to adults, and assists patrons with the use of personal electronic devices. Also staffs a public service desk providing reference services, reader's advisory, and assistance with computers, Makerspace equipment, and other print and non-print resources. Some nights and weekends will be required.

SPECIAL NECESSARY QUALIFICATIONS

1. Applicants must have a Master's degree in Library and Information Science from an ALA accredited institution.
2. Applicants must have progressively responsible library experience.

TYPE OF EXAMINATION

Examination will be a rating of education and experience through a structured interview.

DEADLINE FOR RECEIPT OF APPLICATIONS: FIRST 15 RECEIVED BY FRIDAY, JULY 24, 2020, NOON!!

| <u>CLASS TITLE</u> | <u>MINIMUM STARTING PAY</u> | |
|--------------------------------------|------------------------------------|----------------------------|
| | <u>HOURLY</u> | <u>MONTHLY</u> |
| LIBRARIAN II- Adult Reference | \$20.55-\$25.69/DOE | \$3,562-\$4,453/DOE |

PURPOSE AND NATURE OF WORK

Responsible for a specialized library function which may involve supervisory work and requires little supervision. Openings in the adult reference section are responsible for providing library services to adults, including staffing a public service desk, providing reference services, and planning and providing age specific programming. Participates in all library activities involving adults, including outreach activities, and may require supervision of paraprofessionals associated with the same. Incumbents in this area of assignment may also be responsible for overseeing and participating in the work of lower level librarians and paraprofessionals in all areas of a small regional library, and coordinating and directing work flow in the absence of the branch manager, depending on branch of assignment. Some nights and weekends will be required.

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**LAFAYETTE CONSOLIDATED GOVERNMENT
IS AN EQUAL OPPORTUNITY EMPLOYER**

ISSUED: 7/10/2020

ANNOUNCEMENT #40-2020