**POSITION: Instructor / Research Librarian - Non-tenured**

**RESPONSIBILITIES:**

This Research Librarian/Instructor position reports to the Head of Reference & Research Services and is responsible for providing high quality reference services to all users, both on and off campus. The successful candidate will provide specialized reference service to students, faculty, and others through in-person, telephone, email and chat services; provide individualized research consultation; participate collaboratively with colleagues and faculty in collection development for print and electronic materials. The successful candidate will serve as liaison and collection development librarian for several academic departments and serve on departmental and library-wide committees. The position demands outstanding bibliographic skills, the ability to communicate effectively with faculty, staff, and students. As a member of the university faculty, this position contributes to the profession through memberships in professional organizations and community service. As with all reference positions, hours may vary depending upon need.

Required:

Expertise with current library technology and resources. Excellent oral and written communication skills, and customer service skills. Must be self-motivated, service-oriented, and able to work successfully in a collegial environment, with the ability to work independently and as a member of a team, and the ability to deal tactfully and effectively with a diverse patron base, including students, faculty, staff, and the public. Experience with Microsoft Office, LibGuides, and LibraryH3lp, and experience with federal government publications preferred. Successful candidates must be committed to working effectively with diverse student populations. Applicants are expected to describe their commitment to fostering a diverse educational environment through their research, teaching, and/or service activities.

Desired:

Experience working with research and/or teaching faculty, librarians, students and support staff as well as administrators in an academic setting. Demonstrated skills at successful oral presentations, in training or in public settings. Knowledge of website design.

The University Library has a faculty of 18 and a support staff of 38. Additional information about the Library is available on the Library's web site at http://library.louisiana.edu.

The work may require standing for long periods; lifting and moving library materials weighing 25 to 50 lbs.; pushing carts up to 100-300 lbs.; and stepping on and off a step stool.

**QUALIFICATIONS:**

Required:

MLS degree from an ALA-accredited program or significant progress towards a MLS degree from an ALA-accredited program.

Desired:

Experience in a reference services area of an academic library desirable.

**STARTING SALARY:**

$45,000

**APPLICATIONS:**

The position is posted on the University of Louisiana at Lafayette’s career site: <https://louisiana.csod.com/ats/careersite/JobDetails.aspx?site=1&id=136>

When applying, please include letter of application, résumé, and the names and contact information of five references. We will begin reviewing materials in February 2018, and will continue until the position is filled.

**STARTING DATE:** March 1, 2018.