

LIBRARIAN

The Law Library of Louisiana, a division of the Louisiana Supreme Court, seeks a highly motivated, service-oriented professional to fill its Collection Services Librarian position. Reporting to the Head of Collection Services, the Collection Services Librarian will be responsible for serials check-in oversight, cataloging, collection development, and handle some accounts payable and database maintenance duties. This position will also share some duties at the Reference Desk to provide legal research assistance to members of the judiciary, the Bar, and the public. Duties also include assistance with library exhibits, legal history research, and special projects as assigned. The successful candidate must be able to function in a collegial, team-focused environment, with excellent attention to detail and superior organizational and analytical skills. Strong communication and interpersonal skills are essential, along with the ability to communicate clearly, effectively, and professionally, in a timely manner. Must have the ability to work both independently and as a collaborative team member. Required: ALA-accredited MLIS; at least one year professional library experience, and/or equivalent experience in serials, cataloging, or acquisitions; intermediate to advanced technology skills. Excellent benefits, including paid parking in the French Quarter. Candidates must pass background check.

Please send résumé and cover letter to hrresumes@lasc.org referencing **JOB LIBRARIAN2019** in the subject line.

Resumes should be received by July 3, 2019 for consideration. **EOE/M/F/V/D.**