

## Application for free library service: Individuals

**Mail application to:** State Library of Louisiana, Talking Books and Braille Library, 701 N. 4th St., Baton Rouge, Louisiana 70802. Fax application to: 225.342.6817. For further Information call: 800.543.4702 or 225.342.0035

Please print or type:

First name: \_\_\_\_\_ Middle initial: \_\_\_\_\_ Last: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender:  Female  Male

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Parish: \_\_\_\_\_

Home phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Work phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Cell phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Email address: \_\_\_\_\_

Please name a relative or close friend as a contact if you cannot be reached.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Email address: \_\_\_\_\_

- By law, preference in lending books and equipment is given to veterans. Please check here if you have been honorably discharged from the Armed Forces of the United States.

Please check the primary disability preventing you from reading standard print:

- Blindness** - Visual acuity of 20/200 or less in the better eye with correcting lens, or the widest diameter of visual field is no greater than 20 degrees.
- Visual impairment** - With your glasses on, you still can't read standard print. You have to read large print or use special visual aids.
- Physical disability** - Inability to read or use standard printed material as a result of physical limitations, e.g., paralysis, extreme weakness in arms, hands, etc.
- Reading disability** - Disability must be physically based (an organic dysfunction) and of sufficient severity to prevent reading standard printed material in a normal manner. **Application must be signed by a doctor of medicine or osteopathy.**

## Books, equipment and other services

Please check the box for any item or service you wish to receive:

- Talking Books on digital cartridge and a digital player**  
Select one of the players below.
  - Standard: Has controls to play, stop, rewind, fast forward, and adjust the volume, tone, speed.
  - Advanced: Has additional controls to set and retrieve bookmarks and navigate through the book by chapter, phrase or bookmark.
  - High volume player and headphones (issued solely for use by readers with profound hearing loss; ask for a separate application.)
- Large Print books** - Available in 14 point size type or above.
- Braille books** - Service is provided through Utah State Library for the Blind and Disabled.
- Braille and Audio Reading Download (BARD) service** - Must have a computer with high-speed internet, and an email address. A refreshable Braille device is needed for digital Braille books. BARD app is available for Apple and Android devices.
- NFB Newsline service** - Have newspapers and magazines read to you over the telephone.
- Online catalog service** - Register for a login to view your request list and reading preferences, do searches, order books and link to the BARD website. Access the entire collection of audio, large print and Braille books.
- Big Books** - Large format, illustrated children's picture books.
- Magazines** - Popular audio and Braille magazines on digital cartridge. You will receive the *Talking Book Topics* catalog that lists available magazines.
- Pillow speakers** - For readers confined to bed.
- Descriptive videos** - VHS videos with added narration to describe scenes. Requires a VCR to play.
- Music** - Instructional recordings, Braille, large print music scores and magazines. (Recorded music for recreational listening is not available through this program.)

## Confidentiality

The information obtained on this application is required to establish eligibility for free library services. This application is a library record and as such, its information is considered to be confidential.

## Reading preferences

Select the type of book service you desire (**check all that apply**).

**I want to select my own books.** I will send the library requests from catalogs, *Talking Book Topics*, *Braille Book Review*, or other sources.

**I would like the library to select books for me.** My reading interests are:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Adventure                | <input type="checkbox"/> Gardening               | <input type="checkbox"/> Psychology          |
| <input type="checkbox"/> African-American         | <input type="checkbox"/> Government and Politics | <input type="checkbox"/> Religion            |
| <input type="checkbox"/> Animal stories           | <input type="checkbox"/> Historical fiction      | <input type="checkbox"/> Romance             |
| <input type="checkbox"/> Bestsellers, fiction     | <input type="checkbox"/> History, United States  | <input type="checkbox"/> Romance, historical |
| <input type="checkbox"/> Bestsellers, non-fiction | <input type="checkbox"/> History, world          | <input type="checkbox"/> Romantic suspense   |
| <input type="checkbox"/> Biographies              | <input type="checkbox"/> Horror                  | <input type="checkbox"/> Science             |
| <input type="checkbox"/> Christian fiction        | <input type="checkbox"/> Humor                   | <input type="checkbox"/> Science fiction     |
| <input type="checkbox"/> Christian interest       | <input type="checkbox"/> Louisiana interest      | <input type="checkbox"/> Short stories       |
| <input type="checkbox"/> Classics                 | <input type="checkbox"/> Medicine                | <input type="checkbox"/> Sports              |
| <input type="checkbox"/> Cooking                  | <input type="checkbox"/> Mysteries               | <input type="checkbox"/> Spy stories         |
| <input type="checkbox"/> Disabilities             | <input type="checkbox"/> Mysteries, cozy         | <input type="checkbox"/> Suspense stories    |
| <input type="checkbox"/> Drama - plays            | <input type="checkbox"/> Nature                  | <input type="checkbox"/> Travel              |
| <input type="checkbox"/> Family stories           | <input type="checkbox"/> Occult                  | <input type="checkbox"/> True crime          |
| <input type="checkbox"/> Fantasy                  | <input type="checkbox"/> Philosophy              | <input type="checkbox"/> War stories         |
| <input type="checkbox"/> Fitness and diet         | <input type="checkbox"/> Poetry                  | <input type="checkbox"/> Westerns            |

How often do you want us to send books? I would like to receive books,

- Nightly  Weekly  Bi-weekly  Monthly  Bi-monthly  Upon request

I **do not** wish to receive books that contain:

- Explicit sex  Extreme violence  Frequent profanity

The reading level most appropriate for me is:

- |                                      |                                     |   |
|--------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Adult       | <input type="checkbox"/> Grades 6-9 | <input type="checkbox"/> Grades 3-6     |
| <input type="checkbox"/> Young Adult | <input type="checkbox"/> Grades 5-8 | <input type="checkbox"/> Grades 2-4     |
| <input type="checkbox"/> Grades 9-12 | <input type="checkbox"/> Grades 4-7 | <input type="checkbox"/> Grades Pre K-2 |

My preferred language for reading is:

- English  Other \_\_\_\_\_

Other reading interests or favorite authors:

\_\_\_\_\_

How did you hear about our service?  Radio/TV  Friend or Relative  Librarian  
 Eye doctor  Health fair  Other \_\_\_\_\_

## To be completed by a Certifying Authority

See definitions of certifying authority below

I certify the applicant named has requested library service and is unable to read or use standard printed material for the reason indicated on the first page.

Please print or type:

Certifier's name: \_\_\_\_\_

Title/occupation: \_\_\_\_\_

Street: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*A faxed or scanned signature is acceptable.*

## Definition of Certifying Authority

1. In cases of blindness, visual impairment or physical disability, certifying authorities include doctors of medicine or osteopathy, optometrists, registered nurses, nurse practitioners, physician assistants, therapists, professional staff of hospitals, institutions and public agencies (e.g., social workers, counselors or rehabilitation teachers). In the absence of any of these, certification may be made by professional librarians or by any person whose competence under specific circumstances is acceptable to the Library of Congress.
2. **In the case of a reading disability the certifying authority must be a doctor of medicine or osteopathy**, who may consult with colleagues in associated disciplines.
3. A family member may not certify this application.

## Applicant agreement

It is the responsibility of the library user to:

1. Read and return books within 30 days or call to renew.
2. Borrow or download at least one book per year.
3. Take reasonable care of materials and machines.
4. Notify the library of any address, phone number or email changes.
5. Return all equipment to the library when it is no longer being used.

I understand the above responsibilities and agree to follow them.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_ Relationship: \_\_\_\_\_